

AYSO REGION 121 PICTURE INFORMATION AND PICTURE DAY INSTRUCTIONS

- 1) **DATE:** Sunday – September 12, 2010 **TIME:** 9:00 am to 5:00 pm
- 2) **PLACE:** Foundation Fields – Stearns St. north of Los Angeles Ave.
- 3) **SCHEDULE TIME:** Check the AYSO website www.aysoregion121.org for picture times and information on picture extras.
- 4) **LACEY WOOD PHOTOGRAPHY ORDER FORMS:** Parents must have a photo form completely filled out in order for the player's picture to be taken. Parents can order extra items from the optional items on the order form (available online at the ayso website). Enclose cash or check made out to LACEY WOOD PHOTOGRAPHY. An insufficient funds check will result in the parent(s) NOT receiving their photos. Communication to resolve the situation must be between the photography studio and the parent(s). It will not be the responsibility of AYSO Region 121 to resolve any payment issue.
- 5) **ARRIVAL:** 20 minutes prior to picture time. Team parent or Coach must sign in at the sign in tent with coach's and team name spelled correctly. No team will be photographed until all players and coaches are present. NO EXCEPTIONS. PLAYERS in uniform, shirts tucked in, groomed and lined up tallest to smallest.
- 6) **NO** parents or spectators in photography area – NO EXCEPTIONS.
- 7) **PICTURE DELIVERY:** Saturday, October 16th at FOUNDATION FIELDS.
- 8) **PICTURE MAKE-UP DAY:** Saturday, October 23, 8:30am to 11:30am, at the Foundation Fields. Individual pictures will be re-taken for missed picture day, improper framing, dark lighting or closed eyes. **THERE WILL BE NO TEAM PICTURE MAKE-UP ON MAKE-UP DAY.**
- 9) **PICTURE MAKE-UP DAY DELIVERY:** Make up day pictures can be picked up any time at the Foundation Fields on Saturday, November 6th.
- 10) **COACH PLAQUE INFORMATION:** Team parent/coach make sure to email the team and coach name (spelled correctly), by Sept. 5th to patriciahoward101@sbcglobal.net. This ensures the coach of receiving a coach plaque for their dedicated service. Team parent – pick up the coach plaque at the field tents at FOUNDATION FIELDS. The plaque will be available when team pictures are picked up.
- 11) **VOLUNTEERING FOR PICTURE DAY:** Volunteers are needed. Requests for a “change” in picture time will be considered on a per request basis. Please email your request to patriciahoward101@sbcglobal.net. Times start at 9:00 am to 6 pm. If there is a lack of volunteers the system will be slowed down and wait times will be longer.
- 12) **PICTURE PACKAGE:** Each player is given one package which includes: 1–8X10 digital memory mate (incorporates team name, individual photo and team photo), 1-3” photo button and 4-wallets. Any additional items or packages must be purchased separately through LACEY WOOD PHOTOGRAPHY.
- 13) **PICTURE COMPLAINTS:** If you have a situation about your player's pictures please call Lacey at 818-636-3446 or email at lacey@laceywoodphotography.com