AYSO REGION 121 PICTURE INFORMATION AND PICTURE DAY INSTRUCTIONS

1) **DATE:** Sunday – September 11, 2011 **TIME:** 8:00 am to 4:00 pm

2) **PLACE:** Rancho Tapo Community Park (Lemon Park) 3700 Avenida Simi

3) **SCHEDULE TIME:** Check the AYSO website **www.aysoregion121.org** for picture times and information on picture extras.

4) **PRO IMAGE SPORTS PHOTOGRAPHY:** Every child must have a photo form completely filled out in order for the player's picture to be taken. Parents can order extra items from the optional items on the order form (available online at the www.proimagesportsphotos.com website). Enclose cash or check made out to PRO IMAGE SPORTS PHOTOS. An insufficient funds check will result in the parent(s) NOT receiving their photos. Communication to resolve the situation must be between the photography studio and the parent(s). It will not be the responsibility of AYSO Region 121 to resolve any payment issue.

5) **ARRIVAL:** 20 minutes prior to picture time. Team parent or Coach must sign in at the sign in tent with coach's and team name spelled correctly. No team will be photographed until all players and coaches are present. NO EXCEPTIONS. PLAYERS in uniform, shirts tucked in, groomed and lined up tallest to smallest.

6) **NO PARENTS OR SPECTATORS IN PHOTOGRAPHY AREA –NO EXCEPTIONS.**

7) **PICTURE DELIVERY:** Approximately 3 weeks after picture day. Photo pickup will be available at Foundation and Berylwood, depending on age group.

8) **PICTURE MAKE-UP DAY:** Check Website , 8:30am to 11:30am, at the RSSP Foundation Fields. Individual pictures will be re-taken for missed picture day, improper framing, dark lighting or closed eyes. THERE WILL BE NO TEAM PICTURE MAKE-UP ON MAKE-UP DAY.

9) **PICTURE MAKE-UP DAY DELIVERY:** Make up day pictures can be picked up any time at the Foundation Fields.

10) **COACH PLAQUE INFORAMTION:** Team parent/coach make sure to email the team and coach name (spelled correctly), by Sept. 10th to **patriciahoward101@sbcglobal.net.** This ensures the coach of receiving a coach plaque for their dedicated service. Team parent – pick up the coach plaque at the field tents at time of picture pickup. Each team will be provided with only ONE (1) coach plaque.

11) **VOLUNTEERING FOR PICTURE DAY:** Volunteers are needed. Please email your volunteer information to **patriciahoward101@sbcglobal.net.** Times start at 8:00 am to 5:00 pm. If there is a lack of volunteers the system will be slowed down and wait times will be longer.

12) **PICTURE PACKAGE**: Each player is given one package which includes: 1–8X10 digital memory mate (incorporates team name, individual photo and team photo), 1-3" photo button and 4-wallets. Any additional items or packages must be purchased separately through PRO IMAGE SPORTS PHOTOS.

13) **PICTURE COMPLAINTS:** If you have a situation about your player's pictures please call 800-506-4374 or email at **service@www.proimagesportsphotos.com**

Website: **http://www.proimagesportsphotos.com**